



## **Microsoft Excel: Basic Level Workshop**

### **Objective:**

The participants will receive a totally practical knowledge of Excel and its tools at a basic level.

### **Duration:**

12 horas

### **Date:**

From May 06th to  
May 14th of 2025

### **Schedule:**

Martes 6, Miércoles 7, Martes 13 y Miércoles 14 de mayo del 2025.

Martes y Miércoles de 4:00 p.m. a 7:00 p.m. Hora Local de Hermosillo, Sonora, México (GMT-7).

Martes y Miércoles de 5:00 p.m. a 8:00 p.m. y Sábado de 9:00 a.m. a 1:00 p.m. Hora Local de CDMX (GMT-6).

### **Investment:**

## Sign Up Process:

- Click the link below and fill out the form

[www.zigmaconsulting.com/programs/991/sign-up](http://www.zigmaconsulting.com/programs/991/sign-up)

- It is important to make your payment on time and provide your complete fiscal data. Your invoice will be generated in the first 7 business days after the date your payment is made. Your registration process will be confirmed once we receive via email your proof of payment. ([cvaldes@zigmaconsulting.com](mailto:cvaldes@zigmaconsulting.com))

## Forms of Payment:

**Bank transfers** or **check deposit** using the following data:

- **Name:** Brenda Sofía Chávez Mézquita, (Partner, Zigma Consulting)
- **Bank:** Banorte
- **Account Number:** 0685766565
- **Interbank CLABE:** 072 760 00685766565 6

Further Information:

Carlos Valdes

CEO, Zigma Consulting

[cvaldes@zigmaconsulting.com](mailto:cvaldes@zigmaconsulting.com)

Telephone +(52) 662 208 2849

Mobile +(52) 1 662 222 7865

[www.zigmaconsulting.com](http://www.zigmaconsulting.com)